

MERSEYSIDE FIRE AND RESCUE AUTHORITY			
MEETING OF THE:	POLICY AND RESOURCES COMMITTEE		
DATE:	10 DECEMBER 2020	REPORT NO:	CFO/061/20
PRESENTING OFFICER	CHIEF FIRE OFFICER		
RESPONSIBLE OFFICER:	DEB APPLETON	REPORT AUTHOR:	JACKIE SUTTON
OFFICERS CONSULTED:	STRATEGIC LEADERSHIP TEAM		
TITLE OF REPORT:	SERVICE DELIVERY PLAN 2020-21 APRIL-SEPT UPDATE		

APPENDICES:	APPENDIX A:	KPI UPDATES APRIL TO SEPT 20/21
	APPENDIX B:	FUNCTIONAL PLAN 2020/21
	APPENDIX C:	UPDATES APRIL TO SEPTEMBER
	APPENDIX D:	IRMP 19/21 APRIL TO OCT UPDATES
		HMICFRS ACTION PLAN UPDATE –
		NOVEMBER 2020

Purpose of Report

1. To request that Members scrutinise performance against the objectives and the performance targets/outcomes as set out in the Service Delivery Plan 2019/20 for the period April to September 2020, the Integrated Risk Management Plan actions and the HMICFRS action plan.

Recommendation

2. That Members approve the attached reports for publication on the website.

Introduction and Background

3. The 2020/21 Service Delivery Planning process began in January 2020. The process considered organisational risk, legislation, financial constraints and consultation outcomes to create innovative and value for money initiatives in order to inform the IRMP and Service Delivery Plan.
4. The April to September Service Delivery Plan Performance Report for 2020/21 is the document that reports and updates on the Functional Plan action points and Key/Benchmark Performance Indicators against the targets that were approved by Members in March 2020.
5. Reporting is provided on a regular basis to Members through the Authority's Committees.

Performance Indicators (Appendix A)

6. In March 2020 a full annual review of performance indicators and their relevance was carried out. It was agreed Performance measures would continue to be grouped in the following way:
 - Summary Indicators – key summary performance indicators to measure how MFRA is performing. A number of these indicators are
 - Service Plan outcomes - Key Performance Indicators
 - Tier 1 - Outputs – contributory outcomes and Local Performance Indicators
 - Tier 2 – Output - Local Performance Indicators
 7. Performance indicators have been grouped according to incident type:
 - Dwelling fire
 - Non domestic property fire
 - Anti-social behaviour and other fire
 - Road traffic collisions
 - Special service
 - Fire alarms
 - Staff welfare, risks and competency
 - Energy and the environment
 8. The Key Performance Indicator TC05 Special Service Calls attended no longer has a target and is for quality assurance only. This decision was made due to the type of incidents attended. It was agreed that MFRS would not want to discourage many of the calls received, nor are we able to influence performance in some areas such as assisting partner agencies. Areas MFRS could influence such as RTC's attended and water rescue incidents, while still included in this indicator are also recorded separately as RC11 and RC24.
 9. This report focuses on the Benchmark Performance Indicators underpinned by the key and local performance indicators to illustrate and inform as required.
 10. The format has been designed to give a clear illustration of how the Service is performing against Key Performance Indicators which are grouped together e.g. dwelling fire related indicators are influenced by the Community Risk Management measures we put in place so this group includes measurement of the number of Home Fire Safety Checks and Safe and Well visits we deliver especially to those most at risk, which we have recognised are the over 65's and people living in areas of deprivation.
 11. The PI's are monitored and scrutinised each month through the Performance Management Group which is an internal meetings of relevant managers and the Strategic Leadership Team Strategy and Performance Board. Exceptions and areas of poor performance are highlighted and action plans put into place as appropriate.
 12. All performance for April to September 2020 is covered in detail in the appendices to this report including an update on IRMP 2019/21 actions for the period April to October 2020/21.
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13. As is to be expected, the pandemic has had some impact on performance this year, with a number of activities not being carried out due to the restrictions. Rather than request an adjustment to the targets, the Chief Fire Officer has maintained the current target as this enables Authority Members to see what that impact has been. However, it is important to note that performance against performance indicators remains very positive.

Functional Plan updates (Appendix B)

14. A colour coding has been added to the Functional Plan updates:

Key for Progress Reporting

- ⇒ Action is now business as usual/complete
- ⇒ Action is well underway/completion anticipated by a stated date
- ⇒ Action is on hold or not started

IRMP update (Appendix C)

15. Although IRMP actions are included within Functional Plan objectives, a full update against all IRMP actions are included at Appendix C.

HMICFRS (Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services) action plan update (Appendix D)

16. An update against the actions contained within the Service's 2019 HMICFRS inspection report is contained at Appendix D.

Equality and Diversity Implications

17. Equality and Diversity actions form part of the Service Delivery Plan and each action is equally impact assessed as appropriate. Performance against Equality Objectives is included in the twice yearly Equality and Diversity update reports that are submitted to committees of the Authority.

Staff Implications

18. There are no direct staffing implications contained within this report. Performance is discussed with a number of staff during the planning process and reporting periods, and those staff provide updates and put in place strategies and plans for performance improvement where required.
19. The Service has adopted a new methodology for setting performance targets for stations and station staff have been involved in that process.

Legal Implications

20. There are no direct legal implications contained within this report.
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Financial Implications & Value for Money

21. It is the aim of the majority of objectives to provide the same or an improved level of service for the same or a reduced cost.
22. Initiatives where there are cost implications have been approved by the Authority and they are monitored closely through the project management process.

Risk Management, Health & Safety, and Environmental Implications

23. Consideration of Health and Safety, the environment and successful risk management is paramount in project managing all of the IRMP and Service Delivery Plan actions
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Contribution to Our Mission: *Safer Stronger Communities – Safe Effective Firefighters*

24. The Service Delivery Plan is The Service Delivery Plan is the primary method by which the Authority delivers its objectives in order to achieve its Mission.

BACKGROUND PAPERS

GLOSSARY OF TERMS
